

Application and Payment for Sponsorship and Exhibition

Application

Please complete the application form on pages 16-19 and return it to the Conference Secretariat or contact the EPE Secretariat by email for special requests.

Confirmation and Payment

The secretariat will, as far as possible, take into account the requests from sponsors and exhibitors when allocating stand numbers. However, the conference organizer does not guarantee that the booth requested will be available and/or will be assigned. Assignments will be made only after receipt of the order form and the appropriate payment (100% of total amount payable upon receipt of the invoice).

Confirmation of your sponsorship and stand space will be mailed to you soon thereafter.

VAT (TAX)

All companies are required to pay VAT at the prevailing rate.

Contract and Cancellation

A sponsoring agreement will be sent after receipt of the application form. Upon request, the EPE Secretariat will send a template of the contract including cancellation policies.

Insurance

Companies exhibiting at the EPE'23 ECCE Europe Conference & Exhibition are required to take out an appropriate insurance (liability insurance), and to send a copy to the EPE Secretariat.

Disclaimer

As from the normal publication delays, in the summer period, the organizers cannot guarantee that the full visibility, as described in the packages will be available for bookings after 11 July 2023. The organizers will make all efforts to propose acceptable alternatives in case the normal service is not available anymore.

SPONSORSHIP APPLICATION

We would like to sponsor at the following level:

Company:

Address:

Zip Code: **City:**

Country:

Tel:

E-Mail:

Contact Person:

Position:

Name that should appear on the booth front:

Packages	Contributor € 7,000 + VAT	Silver € 13,500 + VAT	Gold € 25,000 + VAT	Platinum € 50,000 + VAT
Exhibition space	6 m ²	12 m ²	18 m ²	24 m ²
Confirm your choice: Indicate your preferred booth number in the appropriate column

Amount (€):

Please fill out the invoice form

* the mentioned prices are exclusive VAT

On behalf of the Company, I consent and undertake to comply with the exhibition rules and my obligations to exhibit from the moment I sign this contract.

Signature & Company Stamp:

This form should be completed and returned to:

EPE Association:

Nancy Langsberg
Exhibition Manager & Accounting
 c/o VUB – FirW – ETEC
 Pleinlaan 2
 B-1050 Brussels
 Phone: +32 (0)2 629 18 21
 Mobile: +32 (0) 475 21 83 38
 E-mail: Nancy.Langsberg@vub.be



EXHIBITION APPLICATION

Company:

Address:

Zip Code: **City:**

Country:

Tel:

E-Mail:

Contact Person:

Position:

Name that should appear on the booth front:

Request For Space:

Number of sqm: **Preferred Booth[s]:**

Amount (€):

Please fill out the invoice form

** the mentioned prices are exclusive VAT*

On behalf of the Company, I consent and undertake to comply with the exhibition rules and my obligations to exhibit from the moment I sign this contract.

Signature & Company Stamp:

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Order form for advertisement order:

Contact Person:

Company:

Address:

Zip Code: City:

Country:

Tel:

E-Mail:

Order:

Medium	Type	Price (VAT excl.)	Quantity
EPE Newsletter	Banner.....	550,00 €	...
EPE Newsletter	Half page.....	1000,00 €	...
App advertisement	2000,00 €	...
Proceedings (file)	Insert.....	1000,00 €	...
Proceedings (file)	Logo on opening window + insert ...	2000,00 €	...

An invoice will be sent to you at the mentioned address: Please fill out the invoice form

Signature & Company Stamp:

This form should be completed and returned as soon as possible to:

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**Invoice form for Sponsor-Exhibition Application / advertisement
 order:**

Company:

VAT number:

Purchase order number:

(can be sent later, but then please inform us. Please also inform us if it is not necessary to mention an order number on the invoice).

Invoice address:

Company:

Address:

Zip Code: City:

Country:

Invoice to be sent to (if different from invoice address):

Company:

Name:

Dept:

Address:

Zip Code: City:

Country:

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